

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING

June 9, 2026

CITY ANNEX, 1459 WEST HWY 90

6:00 P.M.

1. Invocation **Led by Mayor Jesus Zamora**
2. Pledge of Allegiance **Led by Mayor Jesus Zamora**
3. Call of Order **by Mayor Jesus Zamora**
4. Roll Call and Establishment of Quorum

Mayor Jesus Zamora present-present
Councilman Place 1 Refugio Martienz-present
Councilman Place 2 Israel Dehoyos-present
Councilman Place 3 Mario Martinez- present
Councilwoman Place 4 Francisca Hernandez-present
Councilman Place 5 Isauro Rivas-present
Also
City Administrator Brigitte Villa
City Secretary Michael Ford
City Attorney Ruben Valadez

5. Citizens Recognition and Communication-**None**

MINUTES

6. Consideration and possible approval of minutes for May regular council meeting. **Motion to approve by Councilwoman Francisca Hernandez. Second by Councilman Isauro Rivas. All in favor. Motion passes.**
7. Consideration and possible approval of minutes for May Workshop and special council meeting. **Motion to approve by Councilwoman Francisca Hernandez. Second by Councilman Refugio Martinez. All in favor. Motion passes**

MONTHLY REPORTS:

8. Consideration and discussion of the monthly report presented by Animal Control
Damian Villareal

. Monthly Report for May 2026. **See attached report**

9. Consideration and discussion of the monthly report presented by the Operations Supervisor Michael Falcon regarding work performed and pending projects in the city public works department.

. Monthly Report for May 2026. **See attached report**

10. Consideration and discussion of the monthly report presented by City Administrator Brigitte Villa regarding City business.

. Monthly Report for May 2026- **See attached report**

11. Consider and discussion of monthly report presented by City Grant Writers
No action

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

12. Update on invoices received for CDV25-0367 Street Reconstruction Project. **City Grant writer Alma Gutierrez explained the financial procedures. The first invoice has been approved and paid; the next invoice will come to council first for approval then it is submitted to TDA so that account doesn't accrue any interest**
13. Discussion presented by Mr. Tim Ward regarding properties currently held in the Kinney County Appraisal District Trust, including an overview of the possible applicable procedures, legal requirements, and processes for identifying, accessing, acquiring, or otherwise addressing such properties within the City of Brackettville. **Mr. Tim Ward discussed the conditions of the dams North of Town, and requests the City Council to take official action to request that specific properties currently held in the Kenny County Appraisal District Trust be transferred into the City's name. Motion to move to executive session by Motion to have legal request information on property in question. Second by Isauro Rivas. All in favor motion passes.**
14. Discussion with 6S Engineering regarding an overview of the proposals received and opened earlier in the day in response to the Request for Proposals (RFPs) for the CDV25-0367 Street Reconstruction Project, including a summary of submissions received, general scope considerations, evaluation team, evaluation/scoring process, and next steps. No action will be taken. Contract to be awarded during a Special Meeting on June 23rd. **City grant writer Candy Hobbs explained bidding process to council.**

15. Deliberate and consider action on a amendments to payroll schedule. Motion made to move to executive session. **Motion to move to executive session by Councilwoman Francisca Hernandez, Second by Councilman Refugio Martinez. All in favor. Motion passes. Motion to have legal look in to this matter second by Israel Dehoyos. All in favor. Motion passes.**
16. Deliberate and consider action on proposed amendments to the City's Animal Control Ordinance. **City attorney Ruben Valadez updated council on changes being made and researched on similar cities of our size.**
17. Deliberate and consider action on regarding introduction of E3 Infrastructure and consideration of Texas Local Government Code Chapter 302 (Performance Contracting) for water and other infrastructure improvements. **Mr. Richard Givens from E3 addressed the council regarding performance contracting for water and infrastructure improvements under Texas Local Government Code Chapter 302. Motion made by Councilman Israel Dehoyos Hernandez to move to executive session. Second by Refugio Martienz. All in favor. Motion passes. Motion by Councilwoman Fransica Hernandez to move forward with the preliminary data survey with out an obligation or cost. Second by Councilman Refugio Martienz. All in favor Motion passes.**

EXECUTIVE SESSION Start 7:16 pm- End 9:49 pm

18. Executive Session pursuant to Texas Government Code Section 551.____ regarding an update on findings and matters related to K4 Group. **Motion by Councilwoman Fransica Hernandez to authorize legal and council to move forward with audits once it's received Second by Councilman Isauro Rivas. All in favor. Motion passes.**
19. Executive Session pursuant to Texas Government Code Section 551.____ regarding discussion of the Harbor Rail Water Sale and Purchase Agreement. **No Action**
20. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding 3 Month Evaluation of Maintenance Employee Cynthia Flores job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Councilwoman Fransica Hernandez to approve job review and make personnel move as necessary. Second by Isauro Rivas. All in favor. Motion passes**
21. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel

matters regarding 3 Month Evaluation of Maintenance Employee Bella Guajardo job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Councilwoman Fransica Hernandez to approve job review with salary adjustment discussed in executive session. Second by Isauro Rivas. All in favor. Motion passes.**

22. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding 3 Month Evaluation of Maintenance Employee Yadria Talamantes job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Councilwoman Fransica Hernandez to approve job review, and for administration to make personal adjustments as necessary. Second by Isauro Rivas. All in favor. Motion passes.**
23. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding Annual Evaluation of Maintenance Employee Mason Schwandner job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Councilwoman Francisca Hernandez to take no action due to lack of documents. Second by Refugio Martinez. All in favor. Motion passes.**

ADJOURNMENT: 9:55

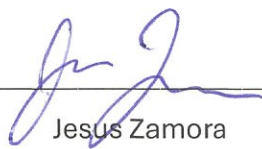
24. Adjourn **Motion to adjourn by Councilwoman Fransica Hernandez, Second by Isauro Rivas. All in favor. Motion passes.**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items, which are not listed as Executive Session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code, including attorney-client matters.

Approved , and passed on

July 24, 2026

Attest

A handwritten signature in blue ink, appearing to be 'J. Zamora', written over a horizontal line.

Jesus Zamora

Mayor

A handwritten signature in blue ink, appearing to be 'Michael Ford', written over a horizontal line.

Mike Ford

City Secretary